

# ARRIVAL CHECKLIST



- **Out of Hours Emergencies:** In the event of an emergency outside of office hours. Please call 01665 720628 and follow the instructions on the recorded message.
- **Central Heating:** The caravans are fully centrally heated, and the boiler is controlled by a time clock. Each radiator is also adjustable to vary the individual room temperature to suit your personal requirements. There is also a fire in the lounge, which is not controlled by the time clock. Should you wish to operate the heating during the hours of 10.30 pm to 7.30 am, please contact reception on 01665 720628, and we will be happy to make the necessary arrangements.
- **Replacement bedding:** please contact 01665 720 628 (between 9.00 am and 5.00 pm). We kindly ask you to strip the bed, and place soiled bedding in a bin bag. A member of our team will then attend your caravan to collect the bedding and provide you with a replacement.
- **Smoking:** For any smokers in the party, we would please request their co-operation in not smoking inside the caravan to adhere to our strict 'No Smoking' policy.
- **Play Area:** Whilst using our play park and children's area:
  - Parents are responsible for supervising children
  - Parents should not permit children to enter the play area unaccompanied
  - Parents should report any concerns to the Park Reception, either by ringing 01665 720628 (between 9.00 am and 5.00 pm) or emailing [info@seafieldpark.co.uk](mailto:info@seafieldpark.co.uk)
- **BBQ's:** We kindly ask guests not to use disposable BBQ's on the verandah. The verandah's are made of UPVC and will scorch if subject to high temperatures.
- **Local GP Services:** If during your stay you find yourself requiring the services of the local GP for any reason including forgotten medication, we would request you follow the advice and guidelines shared with us from the local practices. Local practices do not offer a 'walk in appointment service'.
  - Contact your own GP in the first instance for advice/prescription/triage if necessary. If your own GP advises need for local care, contact the local surgery by telephone only (Belford Medical Practice 01665 720917 or Alnwick Medical Group 01665 720294). You will need to provide details for a Temporary Resident form to be completed over the telephone. You will then be put onto a telephone list for a GP to ring you to discuss the order of treatment and decide on an appropriate course of action.
  - If you have forgotten any medication, please contact your own GP in the first instance to use EPS (electronic prescribing system). You will need the following local pharmacy

information: Seahouses Chemist, 30-32 Main Street, Seahouses, NE68 7RQ. If your own GP does not offer EPS (Scottish and Welsh patients) ask them to contact the local pharmacy direct on 01665 720228 and see if they will accept faxes or emails to organise a prescription.

- As always, in the event of an urgent medical problem call NHS 111 and in the event of a life-threatening emergency dial 999.

## DEPARTURE CHECKLIST

- On your day of departure, you **must** vacate your accommodation by 10.00 am.
- **Please take all refuse to the closest waste disposal point. Do not leave any rubbish on your verandah as the seagulls will rip into the bags.**
- Please take some time to complete the 'comment card' left in your accommodation and return it to reception with your keys upon departure. If applicable, please leave the 'breakages' card on the dining table in your accommodation.
- Please ensure you have all your belongings with you, as we cannot store or return any lost property
- Please accept and enjoy our "thank-you, have a nice journey" tin of travel sweets, which were left on your welcome tray on arrival
- We would love you to visit Seafield Park again, and should you wish to stay with us again during calendar year, you will be eligible for a 10% discount on stays of 7 nights or more. We kindly ask that if you would like to re-book with us, please send an email to [info@seafieldpark.co.uk](mailto:info@seafieldpark.co.uk) or call 01665 720628 (between 9.00 am and 5.00 pm)